



Little Rascals Clubhouse, LLC

BEHAVIOR MANAGEMENT

It is our goal to provide a healthy, safe and secure environment for all children. Children who attend Little Rascals Clubhouse, LLC are expected to follow our behavior guidelines, which are based on our four core values for caring, honesty, responsibility and respect, and to interact appropriately in a group setting.

- We will care for ourselves and for those around us.
- Honesty will be the basis for all relationships and interactions.
- People are responsible for their actions.
- We respect each other and the environment.

When a child does not follow the behavior guidelines, we will take the following steps:

1. Staff will redirect the child to more appropriate behavior.
2. The child will be reminded of the behavior guidelines and rules, and a discussion will take place.
3. If the behavior persists, a parent will be notified of the problem.
4. The staff will document the situation. This written documentation will include what the behavior problem is, what provoked the problem and the corrective action taken.
5. Staff will schedule a conference with the parent so they can determine the appropriate action to take.
6. Staff will schedule a progress check or a follow-up conference.
7. If the problem still persists, staff will schedule a conference that includes the parents, child, staff and director. The director will have all documentation and the notes from the previous conference for review. If subsequent conferences have to be scheduled, a teacher/owner may also be present.
8. If a child's behavior at any time threatens the immediate safety of that child, other children or staff, the parent may be notified and expected to pick up the child immediately.
9. If a problem persists and a child continues to disrupt, Little Rascals Clubhouse, LLC reserves the right to suspend the child from the facility. Expulsion from the facility will be considered in extreme situations. If a child is expelled mid-week, child care fees for the week are non-refundable.

The following behaviors are not acceptable and may result in the immediate suspension of a child for the remainder of the current day and the next day:

- Endangering the health and safety of children and/or staff, members or volunteers
- Stealing or damaging Little Rascals Clubhouse, LLC or personal property
- Leaving the facility without permission
- Continuing to disrupt his/her classroom
- Refusing to follow the behavior guidelines or classroom rules
- Using profanity, vulgarity or obscenity
- Acting in a lewd manner

If any of these behaviors persists, staff may suspend the child a second time before expulsion. Immediate expulsion may occur if a child is in possession of and/or using tobacco, alcohol, illegal drugs, firecrackers, firearms or explosives.

PARENT SIGNATURE REQUIRED

I have reviewed with my child the Behavior Management Guidelines. I understand and agree to all of the terms presented in this document.

Parent's signature

Date